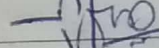
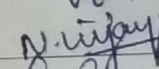
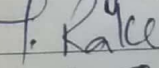
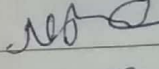
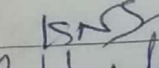
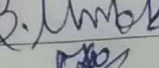
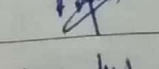
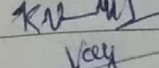
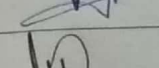
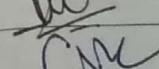
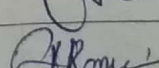
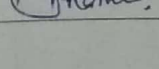


The minutes of the Examination Cell meeting of Chalapathi Institute of Engg & Tech, held on 08th June 2018 at 02:30 P.M. in the Exam cell of CIET.

Agenda:

1. To discuss about Conduction of Second Mid-Term Examinations and University Exams (Theory & practical) for I/IV, II/IV & III/IV B.Tech, II Sem
2. To discuss about Conduction of first Mid-Term Examinations for I/II M.Tech, II Sem Students.
3. To discuss about Time-Table, Seating plan & Invigilation duties.

Members:

- | | | |
|---------------------------------|--------------|---|
| 1. Prof. G. Nageswara Rao, EEE | CO-ordinator |  |
| 2. Dr. N. Vijaya, BSE, H | Member |  |
| 3. Sri J. Rakesh, CE | " |  |
| 4. Sri N. Jagajeevan, CSE | " |  |
| 5. Sri K. Naga Ramesh, CSE | " |  |
| 6. Sri B. Venkateswara Rao, ECE | " |  |
| 7. Sri M. Koteswara Rao, ECE | " |  |
| 8. Sri K. Narendra Kumar, CSE | " |  |
| 9. Smt N. Vanalakshmi, EEE | " |  |
| 10. Sri K. Sarada Rao, EEE | " |  |
| 11. Sri K. Pradeep, ME | " |  |
| 12. Sri B. Ramu (Jr. Asst.) | " |  |

13. Sri R. Arun Kumar member R. Arun Kumar
14. Mr. R. Sambasiva Rao, (III ECE-B) Student member AB
15. Mr. G. Bharath Kumar (III CSE-A) " AB
16. Mr. B. Ramesh (II EEE) " B. Ramesh
17. Mr. J. Raviteja (II ME) " AB
18. Mrs. B. Sushma (ICE) " AB

RESOLUTIONS

01. It is resolved to conduct of Second mid-Term Examinations & University Examinations for I/IV, II/IV & III/IV B.Tech II-Sem students.
 I/IV, II/IV & III/IV B.Tech, II-Sem (mid) : 13/06/18 to 18/06/18
 University Theory Exam Schedule : 25/06/18 to 20/07/18
 University Practical Exam Schedule : After theory exams

02. It is resolved to conduct of first mid-Term Examinations for I/II M.Tech, II-Sem students
 I/II M.Tech, II-Sem : 02/07/2018 to 04/07/18

03. It is resolved to making proper seating arrangement (plan) as per the list given below.

For mid-

| Year | Total Available Students | max. Students Per Room | Total No. of Rooms |
|-----------------------|--------------------------|------------------------|--------------------|
| I/IV B.Tech, II-Sem | 408 | | |
| II/IV B.Tech, II-Sem | 354 | 48 | 27 |
| III/IV B.Tech, II-Sem | 358 | | |
| I/II M.Tech, II-Sem | 09 | 09 | 01 |

For university:

- a) After Available Students : As per Galley
- b) Total NO. of Rooms : 10 For I/IV B.Tech,
8 for II/III B.Tech &
8 for III/IV B.Tech
- c) Total No. of Halls : 01
- d) Max. Students per Room : 48

04. It is resolved to assign invigilation duties for faculty members as per required ratio and to communicate the same to the faculty.

05. It is resolved to take action against malpractice cases

06. It is resolved to keep the bag/reading materials in seminar hall.

07. It is resolved to provide Tea for invigilation staff during university examinations.

J. S. B.

PRINCIPAL

Chalapathi Institute of Engineering and Technology
Chalapathi Nagar, Lam, Guntur-522 034.

J. S. B.
Co-ordinator