



**Student Council Committee**

**Meeting Notice**

All the Members of Student Council are required to attend the meeting in the student council room on **21-08-2023**

**Agenda:**

1. To aware the members about the functions and responsibilities of the Student Council.
2. To Prepare the annual calendar of the student's council with all activities and events.
3. Nomination of students in various committees and clubs of the college.
4. Plan for cultural activities.
5. Anti-Ragging and disciplinary activities.

**Copy to:**

1. IQAC
2. All HOD's
3. Notice board
4. Club Members
5. Committee Members
6. All Members

  
**Co-ordinator**  
**CHALAPATHI**  
INSTITUTE OF ENGINEERING & TECHNOLOGY  
CHALAPATHI NAGAR, LAM,  
GUNTUR-522 034. A.P.



## Student Council Committee

### Minutes of Meeting

Date: 21-08-2023

Venue: Student council room

Time: 2:00-4:00PM

#### Committee Members:

1. Dr. M. Chandra Sekhar
2. Dr. G. Padmavathi (BS&H)
3. Mrs. K.Aruna Kumari (CSDS)
4. Dr. A. Radha Krishna Murthy (BSH)
5. Dr. Ch. Nithin Kumar Reddy (CE)
6. Dr. Shaik Alimoon (CSE)
7. Dr. M. Shafi Sahaswar (ECE)
8. Mrs. N. Vanajakshi (EEE)
9. Mrs. D. Kiranmai (CSDS)
10. Mrs. Ch. Lakshmeswari (CSIT)
11. T.Yoshitha
12. B.Thoshitha Srilakshmi
13. J.Trilok Sai
14. P. Sri Vidya
15. P. Vamsi Krishna
16. P. Navya Sri
17. R.Lahari
18. K.Mounika
19. G.Manasa
20. Shanmuka Srimayi

#### Members Absent:

1. G.Manasa
2. Shanmuka Srimayi

Principal *M. Chandra Sekhar*

Coordinator *[Signature]*  
Principal  
CHALAPATHI INSTITUTE OF  
ENGINEERING & TECHNOLOGY  
CHALAPATHI NAGAR, LAM,  
GUNTUR-34.

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Member *[Signature]*

Student *T. Yoshitha*

Student *B. Thoshitha Srilakshmi*

Student *J. Trilok Sai*

Student *P. Sri Vidya*

Student *Vamsi Krishna*

Student *P. Navya Sri*

Student *R. Lahari*

Student *K. Mounika*

Student *G. Manasa*

Student *S. Srimayi*

Student *G. Manasa*

Student *S. Srimayi*

Convenor, Student Council welcomed all the members and asked them to discuss the agenda points.

The following agendas were discussed in the meeting:

1. To aware the members about the functions and responsibilities of the Student Council:

The convenor and faculty advisor explained the Student Council's role with detailed explanation of each member's responsibilities. Also explained the importance of teamwork and collaboration.

2. To Prepare the annual calendar of the student's council with all activities and events:

The Convenor asked to compile all proposed events and dates into a draft calendar of the Student Council during academic year of 2023-24 with assigning the dates and responsibilities for each event.

3. Nomination of students in various committees and clubs of the college:

The convenor asked the name of student representative for the various committee of the institute and aware those students for their role and responsibilities.

4. Plan for cultural activities:

Planning and organizing of major cultural festivals and events were discussed. Assigned the responsibilities and setting timelines and asked for collaboration with Cultural club.

5. Anti-Ragging and disciplinary activities:

As First Year students about to join, student members discussed about the discipline and how to make zero ragging in the college. Students were instructed to build a ragging free campus. Also discussed to organize anti-ragging awareness activities for the First Year and Second Year students.

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4. Club Members
5. Committee Members

  
**Co-ordinator**  
**CHALAPATHI**  
**INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**CHALAPATHI NAGAR, LAM,**  
**GUNTUR-622 034. A.P.**





Attendance sheet: Student council

Date: 21-08-2023

S.No	Name of the Member	Designation	Signature
1	Dr. M. Chandra Sekhar	Principal	
2	Dr. G. Padmavathi (BS&H)	Co-ordinator	
3	Mrs. K.Aruna Kumari (CSDS)	Member	
4	Dr. A. Radha Krishna Murthy (BSH)	Member	
5	Dr. Ch. Nithin Kumar Reddy (CE)	Member	
6	Dr. Shaik Alimoon (CSE)	Member	
7	Dr. M. Shafi Sahaswar (ECE)	Member	
8	Mrs. N. Vanajakshi (EEE)	Member	
9	Mrs. D. Kiranmai (CSDS)	Member	
10	Mrs. Ch. Lakshmeswari (CSIT)	Member	
11	T.Yoshitha, II CSC	Student	
12	B.Thoshitha Srilakshmi II CSIT	Student	
13	J.Trilok Sai, IV CSE	Student	
14	P. Sri Vidya I CAI	Student	
15	P. Vamsi Krishna, IV ECE	Student	
16	P. Navya Sri, IV CSM	Student	
17	R.Lahari	Student	
18	K.Mounika III CSC	Student	
19	G.Manasa III CSIT	Student	
20	Shanmuka Srimayi IV EEE	Student	