

Dr. M Chandra Sekhar M.Tech, Ph.D.

PRINCIPAL

Ref.:- CIET/Autonomous/AC/2025/

Date: 02/05/2025

Minutes of the 11th Academic Council (Autonomous) Meeting

The 11th meeting of the College Academic Council (Autonomous) was held on Friday, 02.05.2025 at 10.30 a.m. in the board room of the college.

Members Present in the Meeting:

Chairman

1. Dr. M. Chandra Sekhar, Principal, Chalapathi Institute of Engineering and Technology *(Signature)*

All Deans & HODs

2. Dr. D. Thirupathi Naidu, Controller of Examinations *(Signature)*

3. Dr. A. Balaji, HoD - CSE *(Signature)*

4. Dr. K. V. Rama Rao, HoD - ECE *(Signature)*

5. Dr. V. Naga Gopi Raju, HoD - CSAI&CSE (AIML) *(Signature)*

6. Dr. P. V. Narendra Kumar, HoD - EEE *(Signature)*

7. Dr. Ch. Nithin Kumar Reddy, HoD - CE *(Signature)*

8. Dr. A. R. K. Murthy, HoD - BS&H *(Signature)*

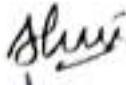
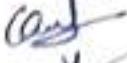
9. Mr. J. Bhargav, HoD - CSIT&CSE (Cyber Security) *(Signature)*

10. Mrs. K. Aruna Kumari, HoD - CSE (Data Science) *(Signature)*

11. Dr. Y. Rakesh Kumar, TPO *(Signature)*

12. Mr. Ch. Ravi Shankar, IQAC *(Signature)*

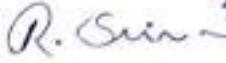
Faculty of the College

13. Dr. Sk. Alimoon, Associate Professor, CSE. 
14. Mr. K. Suresh, Associate Professor, EEE. 
15. Mrs. D. Kiranmai, Assistant Professor, CSDS. 
16. Dr. G. Padmavathi, Associate Professor, BSI. 
17. Mrs. K. Anusha, Assistant Professor, CSAI. 

Members – Academic/Industry

18. Mr. Ramaswamy S R T, Vice President, EFFTRONICS. 
19. Dr. Nazeer Shaik - Professor - CSE, Bapatla Engineering College (A). 

Nominees of the University

20. Prof. M. Trimurthi Rao, Dept. of Sociology and Social Work, ANU. 
21. Prof. R. Srinivasa Rao, Dept. of Mathematics, ANU. 
22. Prof. K. Vecraiah, Dept. of Zoology and Aqua Culture, ANU. 

Member Secretary

23. Dr. Mirza Shafi Shahsavar, Professor, ECE. 

Proceedings:

The Principal and the Chairman, Academic Council Dr. M. Chandra Sekhar, welcomed all the new members for the 11th Academic Council Meeting.

1. Conformation of the previous meeting minutes

The minutes of the 10th Academic Council (Autonomous) Meeting were reviewed and unanimously confirmed by all the members.

The approved minutes are enclosed.

2. Preparation of II Year I & II Semester Syllabi under R24 Regulation

The Council approved the preparation and finalization of the II Year I & II Semester syllabi for all branches under the R24 Regulation. The Boards of Studies shall prepare and submit the final syllabi within the prescribed timeline for further approval.

3. Implementation of Mandatory and Audit Courses in II Year I & II Semesters

The Council resolved to implement all Mandatory and Audit Courses prescribed by the affiliating university in the II Year I & II Semesters. Departments shall ensure proper course delivery, evaluation, and compliance with regulatory requirements.

4. Formulation of the Academic Calendar

The Council approved the formulation of the Academic Calendar for the upcoming academic year. The Academic Section shall draft the calendar including teaching periods, examinations, holidays, and co-curricular activities, and present it for final ratification.

5. Conducting at least One Workshop per Semester by Each Department

The Council resolved that each department shall conduct at least one workshop per semester to enhance students' technical skills and industry interaction. Departments must submit their workshop plans and ensure timely execution.

6. Incorporation of a Skill-Oriented Course in Each Semester

The Council approved the inclusion of one Skill-Oriented Course in every semester to strengthen practical competencies and improve employability. Departments shall propose relevant courses aligned with industry trends.

7. Implementation of Summer Internship Programs for II-Year and III-Year Students

The Council resolved to implement structured Summer Internship Programs for II-year and III-year students. Departments shall coordinate with industry partners for placements, monitor progress, and maintain proper records and evaluations.

8. Any Other Subject with the Permission of the Chair

The following expert recommendations were deliberated and accepted for implementation:

a) Enhancement of Industry–Institute Interaction Activities– Prof. Veeraih, ANU

The Council resolved that each department shall organize at least one expert lecture or industry interaction program every semester to promote industry relevance in teaching and learning.

b) Strengthening of Research and Publications – Prof. Nazeer Shaik, B.E.C.

The Council resolved to encourage faculty members to publish research papers in reputed journals and participate in conferences. Departments shall maintain a consolidated record of research contributions.

c) Upgradation of Laboratory Infrastructure – Mr. Ramaswamy, EFFTRONICS.

The Council resolved to assess laboratory requirements across all departments and prepare proposals for upgrading equipment and software to support the revised curriculum.

d) Strengthening of Student Mentoring System- Prof. M. Trimurthi Rao, ANU.

The Council resolved to strengthen the student mentoring system by assigning faculty mentors and ensuring regular interactions to support academic and personal development.

e) Initiation of Value-Added Certification Programs – Prof. R. Srinivasa Rao, ANU.

The Council resolved that departments shall introduce value-added or certification programs in collaboration with industry or recognized training partners to enhance student competencies.

f) Integration of Emerging Technologies in the Curriculum- Prof. Nazeer Shaik, B.E.C.

The Council resolved to incorporate emerging technologies—such as Artificial Intelligence, Machine Learning, Internet of Things, Data Science, and Cybersecurity—into the curriculum through elective courses, value-added programs, and workshops. Departments shall align these additions with R24 regulations and ensure faculty preparedness for effective delivery.

g) Implementation of Digital Learning Platforms and Learning Management Systems (LMS)- Mr. Ramaswamy, EFFTRONICS.

The Council resolved to implement and strengthen the use of Digital Learning Platforms and the Learning Management System (LMS) across all departments. Faculty members shall regularly upload course materials, lesson plans, assignments, and evaluation records to ensure transparency and effective academic monitoring. Departments shall conduct periodic training sessions for faculty and students to ensure optimal utilization of the LMS and digital tools.

9. Conclusion:

The meeting concluded with the Chairman expressing appreciation for the insightful contributions of all members. The Council reaffirmed its commitment to academic excellence, research advancement, quality assurance, and holistic student development.


(Dr. M. CHANDRA SEKHAR)

PRINCIPAL

To

All the Esteemed Members of the Academic Council (Autonomous)

Copy to:

Secretary & Correspondent, CIET

Dr. M Chandra Sekhar M.Tech., Ph.D.

PRINCIPAL

Ref: - CIET/Autonomous/AC/2025/

Date: 12/11/2025

Minutes of the 12th Academic Council (Autonomous) Meeting

The 12th meeting of the College Academic Council (Autonomous) was held on Wednesday, 12.11.2025 at 10.30 a.m. in the board room of the college.

Members Present in the Meeting:

Chairman

1. Dr. M. Chandra Sekhar, Principal, Chalapathi Institute of Engineering and Technology *M. Chandra Sekhar*

All Deans & HODs

2. Dr. D. Thirupathi Naidu, Controller of Examinations *D. Thirupathi Naidu*

3. Dr. A. Balaji, HoD - CSE *A. Balaji*

4. Dr. K. V. Rama Rao, HoD - ECE *K. V. Rama Rao*

5. Dr. V. Nugu Gopi Raju, HoD - CSAI & CSE (AIML) *V. Nugu Gopi Raju*

6. Dr. P. V. Narendra Kumar, HoD - EEE *P. V. Narendra Kumar*

7. Dr. Ch. Nithin Kumar Reddy, HoD - CE *Ch. Nithin Kumar Reddy*

8. Dr. A. R. K. Murthy, HoD - BS&H *A. R. K. Murthy*

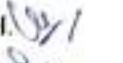
9. Mr. J. Bhargav, HoD - CSIT & CSE (Cyber Security) *J. Bhargav*

10. Mrs. K. Aruna Kumari, HoD - CSE (Data Science) *K. Aruna Kumari*

11. Dr. Y. Rakesh Kumar, TPO *Y. Rakesh Kumar*

12. Mr. Ch. Ravi Shankar, IQAC *Ch. Ravi Shankar*

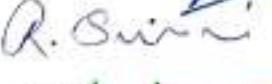
Faculty of the College

13. Dr. Sk. Alimoon, Associate Professor, CSE. 
14. Mr. K. Suresh, Associate Professor, EEE. 
15. Mrs. D. Kiranmai, Assistant Professor, CSDS. 
16. Dr. G. Padmavathi, Associate Professor, BSH. 
17. Mrs. K. Anusha, Assistant Professor, CSAI. 

Members – Academic/Industry

18. Mr. Ramaswamy S R T, Vice President, EFFTRONICS 
19. Dr. Nazeer Shaik - Professor - CSE, Bapatla Engineering College (A). 

Nominees of the University

20. Prof. M. Trimurthi Rao, Dept. of Sociology and Social Work, ANU. 
21. Prof. R. Srinivasa Rao, Dept. of Mathematics, ANU. 
22. Prof. K. Veeraiah, Dept. of Zoology and Aqua Culture, ANU. 

Member Secretary

23. Dr. Mirza Shafi Shahsavar, Professor, ECE. 

Proceedings:

The Principal and the Chairman, Academic Council Dr. M. Chandra Sekhar, welcomed all the new members for the 12th Academic Council Meeting.

1. Conformation of the previous meeting minutes

The minutes of the 11th Academic Council (Autonomous) Meeting were reviewed and unanimously confirmed by all the members.

The approved minutes are enclosed.

2. BoS Approval – CSE, ECE, EEE, CSIT, CSC, CSAI, CSDS, CSM, CE.

The Academic Council accorded approval to the BoS recommendations of the respective departments. All revised syllabi, curriculum frameworks, and academic modifications shall be implemented with immediate effect.

3. Applied for Research Centers in CSE, ECE and EEE Departments

The Council ratified the applications submitted for establishing Research Centres in CSE, ECE, and EEE. Departments were instructed to fulfill any additional requirements communicated by the affiliating university.

4. Status of R-24 regulation

The Council reviewed the status of R-24 regulation implementation. Departments were directed to ensure full alignment of curriculum delivery, outcome-based education documentation, and academic planning as per R-24 guidelines. Periodic monitoring shall be undertaken.

5. Result Analysis for B.Tech (2020-24, 2021-25).

The result analysis for the 2020-24 & 2021-25 batches shall be formally documented. Departments shall identify critical academic gaps and submit actionable strategies to enhance student performance and retention.

6. Student Activities – Certification Courses, NPTEL, INTERNSHIPS

Council members suggest that, departments shall systematically encourage, track, and document student participation in certification programs, NPTEL courses, internships, and experiential learning activities. Consolidated semester-wise reports are mandatory.

7. Review of IQAC updates.

The Council reviewed IQAC updates and endorsed the proposed quality enhancement measures. Departments must ensure strict adherence to NAAC standards, timely documentation, and continuous quality improvement practices.

8. Any other item with the permission of the Chair:

The following expert recommendations were deliberated and accepted for implementation:

a) Research & Scholarly Output – Prof. Veeraiah, ANU

Departments shall submit annual research performance reports including publications, patents, funded projects, and scholarly contributions. Interdisciplinary collaboration and participation in high-quality academic forums shall be strengthened.

b) Student Mentoring & Support Systems – Prof. Nazeer Shaik, B.E.C.

Academic mentoring, remedial instruction, and structured counseling mechanisms for both slow and advanced learners shall be reinforced. Departments must track student progress through a well-defined monitoring framework.

c) Placement & Employability Enhancement – Prof. R. Srinivasa Rao, ANU

The Training & Placement Cell shall intensify pre-placement training, aptitude development, industry-ready skills and MoU-based industry interactions to significantly improve placement outcomes.

d) Strengthening NSS & Community Engagement – Prof. M. Trimurthi Rao, ANU.

The NSS Unit shall expand community outreach initiatives including environmental campaigns, health and sanitation drives, and rural development programs.

e) Enhancement of AICTE-QIP Activities – Prof. Nazeer Shaik, B.E.C.

Departments shall actively engage in AICTE's Quality Improvement Programs, emphasizing advanced research, pedagogical excellence, and emerging technological domains.

f) Cyber security Awareness & Digital Safety – Mr. Ramaswamy, EFFTRONICS.

Departments, in coordination with the CSE, IT& allied branches, shall implement comprehensive cyber security awareness programs, including workshops, expert sessions, safe online practices, and periodic cyber audits. A structured campus-wide cyber security enhancement plan shall be formulated.

9. Conclusion:

The meeting concluded with the Chairman expressing appreciation for the insightful contributions of all members. The Council reaffirmed its commitment to academic excellence, research advancement, quality assurance, and holistic student development.

M. Chandrasekhar
(Dr. M. CHANDRA SEKHAR)

PRINCIPAL

To

All the Esteemed Members of the Academic Council (Autonomous)

Copy to:

Secretary & Correspondent, CIET